

# Amsterdam School Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., March 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Ryan Mattick presided.

## 1. Call to Order and Roll Call

Ryan Mattick called the meeting to order at 7:00 pm.

Trustees present: Ryan Mattick, Brandon Bailey, Alana Edwards, Todd Graham

Trustees absent: Kristy Sullivan

Staff present: Sharon Roe, Marisa Stewart, Martha Schneider

Public present: Jeremy Gingerich, Jess Woodring

## 2. Public Comments: Comments should be on issues not on the agenda and the comments should not infringe on an individual's constitutional rights to privacy. Please sign the public comment sign-up sheet and advise the issue you wish to address. The board chair will call on you to speak.

N/A

## 3. Approval of Previous Minutes February 8, 2024

Todd Graham moved to approve the regular board meeting minutes held on February 8, 2024. Brandon Bond seconded the motion. The vote was unanimous 4-0.

## 4. Approval of Warrants and Journal Entries Warrants Claims & PR Checklist

Todd Graham moved to approve the Payroll and ACH 612790-612807, \$119,416.82, and claim warrants 523568-523569 and 523571-523606, \$22,500.09 totaling \$141,916.91.

Journal entries were none. This month's voids were 523570. Todd Graham seconded the motion. The vote was unanimous 4-0.

## 5. Reports and Communications

### a. Business Manager Report

#### i. Review of monthly budget; Overtime Report; Working GF Budget and Cash Reconciliation

Sharon Roe reported the General Fund should be between 67-75% during this time of year. Amsterdam's GF is at 62%.

### b. Parent Group Report

Missoula Children's Theatre was a success. This was the highest number of children participating in our history. Whoo's Reading started and it is off to a slow start. Playground equipment is being decided upon.

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### **c. Principal/Superintendent Report (Informational)**

Enrollment is at 165 students. The bussing contracts are being looked into for the 2024-2025 school year. The open enrollment form was finalized. The Comprehensive Needs Assessment was completed and submitted next week after the approval of OPI.

### **d. Board Enrichment**

N/A

## **6. Building/Grounds Maintenance (Action)**

### **a. Project Updates**

The obsolete list will be taken to the dump.

### **b. Facility Inventory Approval**

The inventory list needs to be updated and approved. Completed projects will be removed from the list and posted on the website.

Todd Graham moved to approve posting the updated inventory list on the school website. Alana Edwards seconded the motion. The vote was unanimous 4-0.

### **c. Bid for Semi-Annual Preventative Maintenance, McKinstry**

Marisa Stewart collected a bid for preventative maintenance on the school boilers and HVAC systems. The bid is attached to the principal report.

Todd Graham moved to approve the bid and commit to McKinstry for school maintenance. Brandon Bailey seconded the motion. The vote was unanimous 4-0.

## **7. Old Business**

### **a. [UPDATED Model Safe Return to Schools and Continuity of Services Plan\(1\).docx](#) [ARP Review](#)**

The board reviewed and approved the Safe Return to Schools and Continuity of Services and reviewed of the ARP plan. The ARP plan has been updated with a more recent date of March 14, 2024.

### **b. Policy Committee (informational)**

The Comprehensive Needs Assessment was completed. The Strategic Plan needs to add more specific goals. Policy 3141 was written to be appropriate to our school.

### **c. Maintenance and Summer Groundskeeping position, Tim Countryman recommended for hire**

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Brandon Bailey moved to approve the hiring of Tim Countryman on a probationary basis for maintenance and groundskeeping. Todd Graham seconded the approval. The vote was unanimous 4-0.

## 8. New Business

### a. **Nonresident enrollment policy recommended for approval: Policy 3141 and related forms 3141F1, 3141 F2, Open Enrollment Guidance, FP-14 Form, Application Form (Action)**

The new out-of-district policy has been finalized and the due date for the FP-14 and application will be April 15, 2024. In the future, it will be easier to align our application due date with Manhattan's date. The applications will be marked for nonacceptance or acceptance in the May board meeting. Behavior and attendance records will be required for all applicants. For the following year, we will remove the date and agree upon it at a later date.

Todd Graham moved to approve the following policies as is: Policy 3141, 3141F1, 3141F2, guidance letter, and FP-14 form. Alana Edwards seconded the motion. The vote was unanimous 4-0.

### b. **Additional MTSBA model policies: 1610, 1240, and 1520 are recommended for approval; existing 1610; recommended 1610; 3310P-2 not recommended for approval recommended policies**

Brandon Bailey moved to approve Policies 1610, 1240, and 1520 as presented. Policy 3310 P-2 was not recommended to adopt. Todd Graham seconded the motion. The vote was unanimous 4-0.

### c. **Recommended for approval: three students' attendance agreements FP-14 and FP-14.3; (Action)**

Three 7th graders moved into our district during the school year. Tuition will be prorated for midyear attendance at Manhattan School.

Todd Graham motioned to approve the attendance agreement for Manhattan School for the attendance of 3 seven grade students. Alana Edwards seconded the motion. The vote was unanimous 4-0.

### d. **Kindergarten Calendar Revision, 2024-2025, recommended for approval**

Todd Graham motioned to approve the revised kindergarten calendar for the 2024-2024 school year. Brandon Bailey seconded the motion. The vote was unanimous 4-0.

### e. **Amsterdam School Strategic Plan**

Brandon Bailey moved to approve the strategic plan as presented. Alana Edwards seconded the motion. The vote was unanimous 4-0.

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**f. Resolution of Intent to Increase Permissive Levies**

<b>Minimum Notice</b>	<b>Maximum Notice</b>	<b>Ad</b>
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Todd Graham moved to approve that Amsterdam School go for the minimum notice levy. There will be no additional levy listed for the county elections. Brandon Bailey seconded the motion. The vote was unanimous 4-0.

**9. Adjournment**

The next meeting will be held on April 11, 2024 at 7:00 pm.

Brandon Bailey moved to approve the adjournment of the meeting. Todd Graham seconded the motion. The vote was unanimous 4-0. The meeting was adjourned at 8:28 pm.

**Approved:**

Signed:

Attest:

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Ryan Mattick  
Board Chairman

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Martha Schneider  
District Clerk

Note: Public Comment is requested for each agenda item.