

Amsterdam School Board Meeting Notes

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the multi-purpose room, Amsterdam School, at 7:00 P.M., **May 11, 2023** for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

1. Call to Order and Roll Call

Brandon Bailey called the meeting to order at 7:00pm.

Trustees present: Brandon Bailey, Ryan Mattick, Alana Edwards, Todd Graham, and Kristy Sullivan

Staff: Katherine Dawe, Sharon Roe, Andria Rogers, Mike Swanson, and Martha Schneider

Public: Jeremy Gingerich, Rich Dykema, and John Nielson

2. Public Comments

None

3. Approval of Previous Minutes

- **Regular Meeting 4-13-23** Kristy Sullivan moved to approve the regular school board meeting minutes from April 13, 2023 as presented. Todd Graham seconded the motion. The vote was unanimous 5-0.
- **Special Meeting 5-4-23** Kristy Sullivan moved to approve the special board meeting notes from May 4, 2023 as presented. Todd Graham seconded the motion. The vote was unanimous 5-0.

4. Approval of Warrants and Journal Entries Claim & PR Checklist

Todd Graham moved to approve payroll and ACH payments 612616-612631, \$97,942.45; claim warrants 523217-523218 and 523220-523236, \$25,426.25 Total: \$123,368.70 Voids: 523219, 5232137, 523238. JVs: None. The motion was seconded by Ryan Mattick. The vote was unanimous 5-0.

5. Reports and Communications

a. Business Manager Report

i. Review of monthly summary of revenue and expenditures; Working GF Budget and Cash Reconciliation

Sharon advised that we have spent 76% of our working budget, and at this time we should be between 75-91%. Cash has been reconciled through March 31, 2023.

b. Parent Group Report

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Alana shared that teacher appreciation week went well. The reading carnival has been moved to the last day of school. PAC is working on the final details for the field day lunch. Spirit wear has been purchased for outgoing sixth graders. The final PAC meeting will be during field day.

c. **Principal/Superintendent Report (Informational)**

Students/Parents:

Katherine Dawe reported the students in grades 3-6 have been working on SBAC testing. Fourth grade students attended the Farm Fair on May 9th. Teacher appreciation week went well and the teachers felt appreciated. Paint pouring is happening. The fourth grade class will be going to Buffalo Jump State Park on the 15th and they will be accompanied by Dr. Doyle. End of the year field trips are scheduled throughout the month of May. There are many end of the year activities taking place this month. These activities include invention convention, sixth-grade visit to Manhattan, and the Spring music concert.

Staff:

Amsterdam staff members have been working on administering end of the year assessments. This includes the SBAC test, Fastbridge Assessments, and STAR. Teachers have started their end of year ordering. Report cards will be sent home on June 1st. Teachers will participate in several year-end meetings throughout May.

Principal/Superintendent:

Mrs. Dawe advised that the school has received a resignation letter from Shawna Phelps. She also shared that she has been working on the final details for class assignments for the 2023-24 school year. In addition, Mrs. Dawe is preparing a list of administrative duties to help guide incoming administrators.

d. **Board Enrichment**

None.

e. **Committee Reports**

i. **Tree Committee**

Alana Edwards has made a list of trees that may work for the West and East end of the school. This is still a work in progress.

ii. **Facilities Inventory**

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Katherine Dawe is trying to finalize a date and time for the final walkthrough of the buildings. At this time the inventory will be updated and reorganized.

6. Building/Grounds Maintenance (Action)

a. Project Updates

i. Bathroom Damage Repair

Todd Graham moved to accept the Buffalo Restoration bid to repair the damage caused by the flood, minus any payments received by insurance. Ryan Mattick seconded the motion. The vote was unanimous 5-0.

ii. Exterior Paint Bid

Ryan Mattick moved to table the exterior paint bid approval until the regular June 2023 school board meeting. Alana Edwards seconded the motion. The vote was unanimous 5-0.

iii. Gym Blinds Quote

Todd Graham moved to accept the bid for blinds from The Blind Guy for up to \$4300.00. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

b. Facility Inventory Review

No changes at this time.

7. Old Business

None.

8. New Business

a. Sub Teacher List

No additions at this time.

b. Salary Schedule

Ryan Mattick moved to approve the new salary schedule for the 2023/24 school year. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

c. [Longevity Staff](#)

Ryan Mattick moved to approve the pay adjustments for longevity staff members. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

d. Health Insurance- District Offering

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Todd Graham moved to increase the school district contribution from \$850 to \$900 for the 2023/24 school year. The motion was seconded by Ryan Mattick. The vote was unanimous 5-0.

e. Renewal/Non-Renewal of Non-tenured staff

Todd Graham moved to offer a first tenured contract for the 2023-2024 school year for Mrs. Becky Pipal 1.0 FTE. The motion was seconded by Brandon Bailey. The vote was unanimous 5-0.

Todd Graham moved to offer a non-tenured contract for the 2023-2024 school year for Mrs. Monica Armstrong 1.0 FTE. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

Kristy Sullivan moved to offer a non-tenured contract for the 2023-2024 school year for Mrs. Michelle Haag 1.0 FTE. The motion was seconded by Todd Graham. The vote was unanimous 5-0.

Ryan Mattick moved to offer a non-tenured contract for the 2023-2024 school year for Mr. Kevin Germann 0.4 FTE. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

f. Classified Hiring

Ryan Mattick moved to offer a classified Office Manager contract for the 2023-2024 school year for Mrs. Holly Boers. The motion was seconded by Alana Edwards. The vote was unanimous 5-0.

Todd Graham moved to offer a classified Summer Grounds contract for the 2023 summer for Mrs. Martha Schneider. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

Todd Graham moved to offer a classified Summer cleaning contract for the 2023 summer for Ms. Kerri Nagel. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

Contracted Services

Todd Graham moved to approve a Braille and Orientation & Mobility contract for the 23-24 school year for Ms. Shelley Danaher for approximately 4 hours per week at \$70/hour for contact time, \$60/hour for paperwork time, and mileage

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reimbursement the same as the state rate. The motion was seconded by Ryan Mattick. The vote was unanimous 5-0.

Kristy Sullivan moved to approve of Teacher of the Deaf contract for the 23-24 school year for Ms. Brittany Graham for approximately 4 hours per week at \$60/hour for contact time, \$50/hour for paperwork time, and mileage reimbursement the same as the state rate. The motion was seconded by Ryan Mattick. The vote was unanimous 5-0.

g. 2nd Semester Transportation Claims

Kristy Sullivan moved to approve the 2nd semester transportation claims as presented. Todd Graham seconded the motion. The vote was unanimous 5-0.

h. Renewal of Multidistrict Agreement

Ryan Mattick moved to renew the multidistrict agreement as presented. Todd Graham seconded the motion. The vote was unanimous 5-0.

i. Interview Committee- certified & classified hires

Interview committees were formed as follows:

Certified Hiring Committee: Ryan Mattick, Todd Graham, Angela Bergantine, Kim Devore, and

Classified Hiring Committee: Alana Edwards, Kristy Sullivan, Sherilyn Stoner, and Keda Miller.

Ryan Mattick moved to approve the committees. Brandon Bailey seconded the motion. The vote was unanimous 5-0.

j. June Regular School Board Meeting Date

The next regular board meeting will be held on June 13th at 7pm.

k. Amsterdam [ARP/Safe Return to School](#)

No Changes at this time.

9. Election 2023

a. Canvas Votes/Acclamation

Ryan Mattick moved to approve the canvassing of the votes. Todd Graham seconded the motion. The vote was unanimous 5-0.

b. Oath of Office for elected trustees

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John Nielson, county superintendent, was present to swear in Kristy Sullivan to the Amsterdam School Board.

c. Board Reorganization

i. Elect Chairman

Todd Graham moved to appoint Ryan Mattick as new board Chairman. Kristy Sullivan seconded the motion. The vote carried 4-0. Ryan Mattick abstained from voting.

ii. Elect Vice-Chair

Todd Graham moved to appoint Alana Edwards as the new Vice Chairman of the Amsterdam School board. Kristy Sullivan seconded the motion. The vote carried 4-0. Alana Edwards abstained from voting.

iii. Appointment of Business Manager

Todd Graham moved to appoint Sharon Roe as business manager. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

iv. Appointment of Clerk

Alana Edwards moved to appoint Martha Schneider as school board clerk. Ryan Mattick seconded the motion. The vote was unanimous 5-0.

d. Resolution Requesting County to Run 2023-2024 Elections

Ryan Mattick moved to approve the resolution requesting that the county run the Amsterdam School 2023/2024. Alana Edwards seconded the motion. The vote was unanimous 5-0.

10. Adjournment

Brandon Bailey moved to adjourn the meeting at 8:15. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

Approved:

Signed:

Attest:

Ryan Mattick
Board Chairman

Martha Schneider
District Clerk

Note: Public Comment is requested for each agenda item.