

AMSTERDAM SCHOOL District

Board Meeting Meeting Minutes

June 9, 2022

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the multi-purpose room, Amsterdam School, at 7:00 P.M., June 9, 2022, for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

1. Call to order & roll call

Brandon Bailey called the meeting to order at 7:03 P.M.

Trustees present: Todd Graham, Kristy Sullivan, Brandon Bailey, and Alana Edwards.

Trustee excused: Ryan Mattick

Staff: Katherine Dawe, Sharon Roe, Andria Rogers, Angela Bergantine

Public: Cassie Owens, Lori Jo Berg, Holly Boers, Kimberly Smith

2. Public comment(s)

None

3. Approval of Minutes

Todd identified a punctuation error that needed to be corrected in section five, reports and communication. Todd Graham motioned to approve the minutes of May 12, 2022 with that change. Kristy Sullivan seconded that motion. The vote was unanimous 4-0.

4. Approval of Warrants & Journal Entries

Todd Graham motioned to approve payroll and ACH payments 612405-612416, 612422-612441, \$187,785.99; claim warrants 22824-22860, \$73,567.36; Total: \$261,353.35. Voids: 612417-612421. JVs:100485. The motion was seconded by Kristy Sullivan . The vote was unanimous 4-0.

5. Reports and communications

1. Parent Group report

Alana Edwards advised that the new sign for the baseball field was complete and that PAC would be working on installing the new sign. The students are enjoying the new gaga ball pit. PAC field day lunch was a big success. In the 2022/23 school year, PAC will be dedicating funds

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from fundraising for new playground equipment that will replace the existing play structure.

2. Business Manager report

Sharon advised that 98% of the general fund is spent. Cash reconciliation is through April.

3. Principal/Superintendent Report

Students and Families

Katherine advised that our students in grade 3-6 performed well on the Smarter Balanced tests that were administered in March, April, and May. Field day was very successful. The spring concert was held outside and went really well. Maturation classes were taught by classroom teachers and went well. K-2 had a great field trip to Story Mill Park and Drinking Horse Trail. Students in grades 3-6 also had a great time at their field trip to the Gates of the Mountains; however, they experienced a few hiccups with the bus ride there and back. Ms. Carter provided us with an overview of her involvement with students this year. She supported 169 students, taught 208 classroom lessons, met with 25 students individually, and facilitated small group lessons with 9 students.

Staff

Staff completed report cards and handed these out on the last day of school. Katherine met with all classroom teachers to discuss student needs for the upcoming 2022/23 school year. All teachers have prepared their classrooms for summer cleaning. Finally, a few teachers are scheduled to participate in professional development for our new reading curriculum on June 20, 21, and 22. All staff will participate in professional development for Collaborative Literacy in August.

Administrative

Katherine advised that she is continuing to work on 2022/23 schedules and staffing. She has completed the final Title I report.

4. Library Report

Angela reported that in the 2021/22 school year 13,508 books were checked out or renewed by students. The most popular genre was nonfiction, followed by fiction, and then early readers. Mrs. Schnieder's

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first-grade class checked out 2,114 books, the most of any class this year. Students also took advantage of the book mobile and checked out 450 items.

5. Board Enrichment

None

6. Building/Grounds Maintenance

A. Project updates

Sharon advised that Mike will be working on painting and lawn maintenance this summer.

B. Facilities Inventory

Katherine suggested that each month the board review the facilities inventory and check things off of the list as they are completed.

7. Old Business

None.

8. New Business

A. Hiring of Classified Staff

Katherine recommended offering a 1.0 FTE instructional aide contract to Karen Dyk for the 2022-2023 school year, a 0.8 FTE instructional aide contract to Shawna Phelps for the 2022-2023 school year, a maintenance contract to Mike Swanson for the 2022-2023 school year, a summer lawn contract to Mike Swanson, and a technology support contract to Sue Kocyba for the 2022-2023 school year. Todd Graham motioned to offer classified contracts to above mentioned as outlined by Katherine. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

B. Recommendations & Hiring Certified Staff

Katherine recommend offering a non-tenured contract for the 2022-2023 school year for Mr. Christopher Coles 0.6 FTE (first contract offering). Kristy Sullivan motioned to offer a certified contract as recommended by Katherine to Mr. Christopher Coles. Alana Edwards seconded the motion. The vote was unanimous 4-0.

Katherine recommend offering of non-tenured contract for the 2022-2023 school year for Ms. Emily Cortez for Teacher of the Deaf (first

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contract offering). Todd Graham motioned to offer a certified contract as recommended by Katherine to Ms. Emily Cortez. Brandon Bailey seconded the motion. The vote was unanimous 4-0.

C. Safe Return to School Plan/ESSER ARP Plan

Katherine informed the board that she will begin to update the 1900 series based on our new ELA curriculum that was purchased using ESSER funds. The board will discuss and review the current 1900 policies at the July board meeting.

D. Out of District Tier I & Tier II

Katherine recommended that the board approve all Tier I and Tier II out of district students. Kristy Sullivan motioned to accept/approve all Tier I and Tier II out of district students for the upcoming 2022/23 school year. Todd Graham seconded this motion. The vote was unanimous 4-0.

E. Obsolete Equipment and Resolution

A list of obsolete equipment was reviewed by the board. Items on this list included old library books, outdated textbooks, obsolete technology, and records. The resolution was reviewed. Todd Graham motioned to approve Resolution 2022-08 as presented. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

F. End-of-Year Purchases

The board reviewed teachers' requests for the upcoming 2022/23 school year. Alana mentioned that teachers also have funds remaining in their teacher accounts provided by PAC that can also be used to supply additional needs and wants for the classroom. Todd Graham motioned to approve the requested purchases for the 2022/23 school year. Alana Edwards seconded the motion. The vote was unanimous 4-0.

G. Commitment of Fund Balance

Sharon advised and recommended that the board vote to leave funds unassigned. Todd Graham motioned to leave unrestricted fund balances unassigned as recommended by Sharon. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

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H. Committee Appointments

Katherine recommended that the board appoint her to the following committees: Transportation, Title 10 Homeless Liaison, Title IV Equal Opportunity, and Title VI Civil Rights. Todd Graham motioned to appoint Katherine to the above mentioned committees. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

I. Credit Card- Holly

Katherine recommended that the board approve to issue Holly Boers a credit card for the school. Alana Edwards motioned to issue Holly Boers a school credit card. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

J. Next Board Meeting Date

A special board meeting was scheduled for June 23, 2022 at 7 P.M.

9. **Adjournment**

Alana Edwards motioned to adjourn the meeting at 7:53 P.M., seconded by Todd Graham. The vote was unanimous 4-0.

Approved: