AMSTERDAM SCHOOL DISTRICT
MINUTES
School Board Meeting
January 13, 2022

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the Lunchroom, Amsterdam School, at 7:00 P.M., January 13, 2022, for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

1. CALL TO ORDER

Brandon Bailey called the meeting to order at 7:02 P.M.

Trustees present: Brandon Bailey, Todd Graham, Ryan Mattick, Kristy Sullivan, and Racquel Skillman
Administration in attendance: Katherine Dawe, Principal/Superintendent
Staff in attendance: Sharon Roe, Mike Swanson, and Linda Skelton
Public in attendance: Holly Boers

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

Todd Graham motioned to approve the regular meeting minutes of December 9, 2022, seconded by Ryan Mattick. The vote was unanimous 5-0.

4. APPROVAL OF WARRANTS & JOURNAL ENTRIES

Ryan Mattick motioned to approve payroll and ACH payments 612299-612312, 612314-612326, 612328-612329, $116,025.16; $116,065.16, claim warrants 22672-22702, $24,445.88;
Total: $140,511.04.
Voids: 612213, 612327 JVs: 100480, seconded by Kristi Sullivan. The vote was unanimous 5-0.

5. REPORTS AND COMMUNICATION

A. Parent Group Report

Holly Boers reported the Santa Store was successful, PAC will be donating $1500 towards next year's Christmas gifts, the donation box is across from the office, they also accept gently used and new items. PAC thanked Mrs. Larios for her efforts on the Christmas concert. Missoula Children's Theatre begins in February, Whooo's Reading begins early March and later in the month MOSS will start. PAC currently is soliciting for prizes for Whooo's Reading awards. Planning continues on the GAGA ball playground addition.

B. Business Manager Report

Sharon advised 46% of the General Fund is spent–we are on track if we are between 42-58%. Two months of county reports were received, so revenues are closer to being accurate. Sharon noted the Misc Fund was in the red as the ESSER fund grant money has not yet been received.

C. Principal/Superintendent Report

Katherine Dawe reported the following activities:

COVID-19 Updates

Total Active Amsterdam School Positive Cases: 0

Require Contact Tracing: 0 Close Contacts: 5

STUDENTS AND FAMILIES

Reviewed class sizes, enrollment is at 164. Girl's basketball starts tonight. Pottery classes are finished and items are being sent home. Report cards go home on 1/21. MOSS and Whooo's reading start in March.

STAFF

Staff is currently working on science standards and technology integration. A PIR day is planned for Jan 17th. Academic assessments and RTI's are scheduled during January. End of semester is Jan 14th.

ADMINISTRATIVE

A meeting is planned with Mr. Fisher at Manhattan regarding science standards for the 6th to 7th grade transition. WIDA assessments are due at the end of the month.

D. Board Enrichment

School election trustee openings, election dates, and filing information was reviewed.

6. BUILDING MAINTENANCE

A. Building/Project Updates

Bids for Dyson hand dryers were reviewed along with installation, for a total cost of $6228. The board reviewed this proposal last month, but tabled the item for additional information. After discussion, it was suggested that we purchase two hand dryers to see if these will work as planned. Todd Graham made a motion to purchase and install two hand dryers, but noted if the installation fee does not decrease with installing two instead of four, the board advised to purchase and install four hand dryers, seconded by Racquel Skillman. The vote was unanimous 5-0.

B. Facility Inventory Update

No updates.

7. OLD BUSINESS

None

8. NEW BUSINESS

A. Classified Hiring

No new hires for January.

B. Copier Purchase

Katherine Dawe advised the board that our current copy machine has over one million copies. This particular copier did not last as long as the previous copier; 3yrs, and a new one is needed. Terrell's Office has a "floor model" copier available that will meet the school's needs. They will remove the old copier and deliver the new copier for $5,000. Ryan Mattick made a motion to purchase the new copier, seconded by Kristy Sullivan. The vote was unanimous 5-0.

C. Policy Updates

The following policies were reviewed during the first reading. Second reading is scheduled for February.

1000 Series: Instruction 3 Policies

1135 School Board Advocacy

1210 Qualifications, Terms, Duties of Trustees 1420 School Board Meeting Procedures

2000 Series: Instruction 5 Policies

2050 Student Instruction 2140 Guidance and Counseling 2168 Distance, Online

2221P Procedure School Closing 2312 Copyright

3000 Series: Students 3 Policies

3121 Enrollment & Attendance 3222 **Distribution Student Materials**

3231 Search & Seizure

4000 Series: Community Relations 2 Policies

4330F Facility Use Agreement 4330P Building Use

5000 Series: Personnel 3 Policies

5140 Classified Employment & Assignment 5223 Personal Conduct

5314 Substitute Teachers

7000 Series: Personnel 1 Policies

7251 Disposal of School Property

New Policies Recommended: 2

4125 **Social Media** 8211 Procurement

Deleted Policies Per Recommendation: 2

1135P School Board Advocacy-Delete 2312P Copyright Compliance-Delete

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9. ADJOURNMENT

Racquel Skillman made a motion to adjourn the meeting at 7:40 P.M, seconded by Kristy Sullivan. The next regularly scheduled meeting is Thursday, February 10, 2022. The vote was unanimous 5-0.

Signed: Attest:

Brandon Bailey Linda Skelton

Brandon Bailey
Board Vice Chairman

District Clerk

Approved: February 10, 2022

Note: Public Comment is requested for each agenda item.