

Amsterdam School Board Meeting Minutes

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., July 13, 2023, for the purpose of considering business to come before the Board of Trustees. Board Chairman Ryan Mattick presided.

1) Call to Order and Roll Call

Ryan Mattick called the meeting to order at 7:02 p.m.

Trustees present: Ryan Mattick, Alana Edwards, Kristy Sullivan, and Todd Graham.

Excused: Brandon Bailey

Staff: Marisa Stewart, Sharon Roe, Martha Schneider, Sherilyn Stoner, Kim Devore, Angela Bergantine, Kathy Wiersema

Public: Greg Slagle

- 2) **Public Comment(s):** Comments should be on issues not on the agenda and the comments should not infringe on an individual's constitutional right to privacy. Please sign the public comment sign-in sheet and advise the issue you wish to address. The board chair will call on you to speak.

N/A

- 3) **Approval of previous minutes**
a) **June 13, 2023 Minutes**

Alana Edwards motioned to approve the regular school board meeting minutes from June, 13, 2023, as presented. Ryan Mattick seconded the motion. The vote was unanimous, 4-0.

- 4) **Approval of Warrants and Journal Entries**

Alana Edwards moved to approve the claim warrants 523275- 523321, for a total of \$76,396.05. Voids none and JVs none. Payroll and ACH claims were 612663-612679, for a total of \$60,130.82. The total for both was \$136,526.87. There were a lot of payments in June because of ordering. Those payments were from the 2022-2023 school year budget. Kristy Sullivan seconded the motion. The vote was unanimous, 4-0.

- 5) **Reports and Communications**
a) **Business Manager Report**

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i) Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation

The General Fund budget has lots of zeros because most of the expenses were from last year's budget.

b) Parent Group Report

The was no meeting held for the parent group.

c) Principal/Superintendent Report (Informational)

Marisa Stewart shared the projected class sizes for the 2023-2024 school year. She discussed our need for a Physical Education teacher and a maintenance person. She has been talking to Greg Hohn about the job. Marisa shared that Buffalo Restoration completed the repair in the boys bathroom.

d) Board Enrichment

N/A

e) Committee Reports

Alana Edwards didn't have any new updates on the potential tree project. She still needs to talk to Cashman's about donations or grants.

6) Building/ Grounds Maintenance (Action)

a) Project Updates

Graeson Mattick has been painting some of the classrooms. The gym blinds have not been installed as of yet.

b) Facility Inventory Review

Exterior painting has been moved to high priority.

c) Door Repair

There is a list of exterior doors that need to be fixed.

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7) Old Business

a) Amsterdam ARP/ Safe Return to School

☰ Safe Return to Schools and Continuity of Services Plan Amste...

No new updates- 5 months left.

b) Teacher Benefit: 403b benefit (Informational)

The school board agreed to table this topic until August. They would like to research and wait till the maintenance position is filled to look at the budget.

c) Second Reading Policies Summary New policies 2023.pdf June 2023 updated policies

1000 Series: Board of Trustees 4 Policies

1650 Public Charter Schools (New)

1110 Taking Office (Required)

1400 Board Meetings (Required)

1700 Uniform Complaint Procedure (Required)

1000 FE: Flexibility and Efficiency 5 Policies

1005 FE Proficiency Based ANB (New)

1006FE Fund Transfers for School Safety (New)

1007FE Multi-District Agreements (New)

1009FE Teacher Recruitment and Retention (New)

1010FE Early Enrollment for Exceptional Circumstances (New)

2000 Series: Instruction 5 Policies

2132 Student and Family Privacy Rights (Required)

2140 Guidance and Counseling (Required)

2158 Family Engagement (Required)

2332 Religion and Religious Activities (Required)

2450 Indian Education for All (Required)

3000 Series: Students 7 Policies

3110 Entrance, Placement, and Transfer (Required)

3120 Compulsory Attendance (Required)

3121 Enrollment and Attendance (Required)

3121P Enrollment and Attendance (Required)

3150 Part-Time Admission (Required)

3310 Student Discipline (Required)

3413 Student Immunization (Required)

After the second reading of these policies, Alana Edwards moved to accept the policies listed above except 1005FE because is not applicable since it is for high

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school credits and 1010FE because it goes against our current policy. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

8) New Business

a) First Reading Policies July 2023 policies.pdf

2000 Series: Instruction 5 Policies

2050 Innovative Student Instruction (Required)

2167 Correspondence Courses (Required)

2168 Distance Learning (Required)

2170 Digital Academy (Required)

2170P Digital Academy (Required)

3000 Series: Students 4 Policies

3141 Non-Resident Enrollment (Required)

3226 Bullying, Harassment, and Intimidation (Required)

3233 Student Use of Buildings (Required)

3235 Video Surveillance (Required)

3510 School Sponsored Activities (Required)

3550 Student Clubs and Groups (Required)

4000 Series: Community Relations

4410 Relations with Law Enforcement (Required)

8000 Series: Non-Instructional Operations

8301 District Safety (Required)

The school board members had a first reading of the above policies.

9) Tier 3 Out-of-District Students (Action)

Alana Edwards moved to not accept Tier 3 students. This decision was based off of our current numbers and staffing. Some of the classes are very close to requiring aides. Todd Graham seconded the motion. The vote was unanimous 4-0. An out of district applicant was upset about the choice.

10) Report Card Revisions

Sherilynn Stoner presented information about switching the 3rd grade and 4th grade to standards based. This will continue to be a work in progress. The 5th and 6th grade report cards will continue to be letter grades.

11) Emergency Flip Book

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Angela Bergantine shared the updated version of the emergency book. This was worked on during the 2022-2023 school year. This book includes the chain of command. The safety committee cleaned up the format/ language and added new procedures.

- 12) **Handbook Updates (revised in August after a second reading of all Policies)**
 - i) [Student Handbook](#)
 - ii) [Staff Handbook](#)
 - iii) [Athletic Handbook](#)

The handbooks will be reviewed and updated when the new policies are fully adopted.

- 13) **Liaison Appointments: Homeless Liaison, Title IX Equal Opportunity, Title VI Civil Rights, Transportation Committee (Action)**

Alana Edwards moved to approve appointing Marisa Stewart for the positions listed above for the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

- 14) **MTSBA Membership Electronic Ballot (Action)**

Alana Edwards moved to approve the collective vote on the 9 items, on the MTSBA Electronic Ballot. Todd Graham seconded the motion. The vote was unanimous 4-0.

- 15) **Adjournment**

Todd Graham moved to adjourn the meeting at 8:36 p.m. Alana Edwards seconded the motion. The vote was unanimous 4-0.

The next meeting will be held on August 15, 2023 at 7 p.m. This will be the budget meeting.

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Ryan Mattick
Board Chairman

Martha Schneider
District Clerk

Note: Public Comment is requested for each agenda item.