

Amsterdam School Board Meeting Agenda

DRAFT

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School, at 7:00 P.M., **June 13, 2023**, for the purpose of considering business to come before the Board of Trustees. Board Chairman Ryan Mattick presided.

1) Call to Order and Roll Call

Ryan Mattick called the meeting to order at 7:00 pm.

Trustees present: Ryan Mattick, Alana Edwards, Kristy Sullivan, and Todd Graham

Excused: Brandon Bailey

Staff: Katherine Dawe, Sharon Roe, Martha Schneider, Angela Bergantine, Kim Devore, Marisa Steward, Holly Boers, and Tealla Martin

Public: Cassie Owens and Greg Slagle

- ## 2) Public Comment(s): Comments should be on issues not on the agenda and the comments should not infringe on an individual's constitutional right to privacy. Please sign the public comment sign-in sheet and advise the issue you wish to address. The board chair will call on you to speak.

N/A

3) Approval of Previous Minutes

Regular Meeting 5-11-23 Special Meeting 5-25-23 Special Meeting 6-1-23

- **Regular Meeting-** Todd Graham moved to approve the regular school board meeting minutes from May 11, 2023, as presented. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.
- **Special Meeting-** Todd Graham moved to approve the special board meeting notes from May 25, 2023, as presented. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.
- **Special Meeting-** Todd Graham moved to approve the special board meeting notes from June 1, 2023, as presented. Alana Edwards seconded the motion. The vote was unanimous 4-0.

4) Approval of Warrants and Journal Entries

Claim/PR Checklist

Todd Graham moved to approve claim warrants 523239-523274 and 523300, for a total of \$66,860.78, Voids none, and JVs 100520. Payroll and ACH claims were

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612632- 612662, for a total of \$228,445.51. The total for both was \$295,506.29. The motion was seconded by Kristy Sullivan. The vote was unanimous 4-0.

5) Reports and Communications

a) Business Manager Report

- i) **Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation** Sharon advised that we have spent 96% of our working budget.
- ii) **FY24 Prop and Liab Ins** Property liability insurance is increasing by 17%. Sharon also advised the board of a new cyber protection for our district.
- iii) **Projected GF Ending Balance 2**

b) Parent Group Report

Alana shared that Manhattan and MCS gear with yearbooks were gifted to the 6th graders. Cassie Owens is now PAC Treasurer and Lori Jo Berg is the new PAC Secretary. Missoula Children's Theatre is scheduled for next school year.

c) Principal/Superintendent Report (Informational)

Facility

Katherine informed the board that the school will be cleaned this summer by Kerri Nagel.

Students and Staff

Katherine shared that 5th and 6th graders completed maturation classes. Field trips and Field Day were a success. The spring concert was held inside and Patty did a wonderful job with all students. Staff members have sent home end-of-the-year report cards. End-of-the-year RTI meetings were held and end-of-the-year ordering requests were completed

Principal/ Superintendent

Katherine informed the board that the picture day contract has been scheduled for 2023-2024 school year. Staffing and documents are being organized for the next school year.

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i) Library Report

Angela informed the board that she checked out more than 12,000 books during this school year. On average every one of our Amsterdam students checked out about 38 books during 2022-2023. Mrs. Wiersema's class checked out the most books for the second year in a row.

d) Board Enrichment

i) Sample Contracts Prin / Super

The school board expects Mrs. Stewart to complete her superintendent licensing within the next three years.

e) Committee Reports

i) Tree Committee- Tree List

(1) Front North Trees

(2) Front South Trees

(3) Back Trees

Alana Edwards presented options for the different areas around the school that would benefit from new trees. She provided examples of trees, cost, and labor. This committee will continue to work on finding grants for this project.

ii) Facilities Inventory

There was a walkthrough of the school conducted.

6) Building/Grounds Maintenance (Action)

a) Project Updates

b) Facility Inventory Review

The board discussed and reviewed the current facility inventory. There are no changes to the inventory at this time.

7) Old Business

a. Amsterdam [ARP/Safe Return to School](#)

No updates. This is the last six months.

b. Exterior Paint Bid

No new updates from the previous month, review next summer.

8) New Business

a) Hiring of Classified Staff

Todd Graham moved to approve hiring Karen Dyk at 1.0 FTE as an instructional aid in the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

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Todd Graham moved to approve offering Sue Kocyba the tech support contract for the 2023-2024 school year. Alana Edwards seconded the motion. The vote was unanimous 4-0.

Todd Graham moved to approve offering Kerri Nagel the custodial contract for 2023-2024. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

Todd Graham moved to approve the hiring of Graeson Mattick for summer maintenance. Kristy Sullivan seconded the motion. The vote was 3-1 because Ryan Mattick abstained from the vote.

Todd Graham moved to approve the intervener contract to Elianna Casey and Chris Maciag at 0.72 FTE for the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

Todd Graham moved to approve moving forward with creating a contract with Ike and Jim Dyk for maintenance for the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

b) Out-of-District

Amsterdam Student Numbers

Todd Graham moved to approve all 21 Tier 1 and Tier 2 out-of-district students for the 2023-2024 school year. It was agreed upon to wait for the tier 3 students until July or August. Alana Edwards seconded the motion. The vote was unanimous 4-0.

c) Obsolete Equipment and Resolution

Todd Graham moved to approve posting the obsolete equipment in the newspaper with the resolution for a total of 14 days. Patty Larios shared an interest in the humidifier. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

d) End-of-Year Purchases

Todd Graham moved to approve the lists of teacher wants and needs for the 2023-2024 school year. Vig Solutions will be paid for from the technology budget. Alana Edwards seconded the motion. The vote was unanimous 4-0.

e) Commitment of Fund Balance

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Todd Graham moved to approve the fund balance unassigned. Alana Edwards seconded the motion. The vote was unanimous 4-0.

f) Professional Development Plan

Todd Graham moved to approve the professional development plan for the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

g) Volunteer Coaches

Todd Graham moved to approve the coaches for the 2023-2024 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

h) Audit Proposals

Todd Graham moved to approve the bid from Denning, Downey, and Associates. This two-year contract will be paid for out of the general fund. Alana Edwards seconded the motion. The vote was unanimous 4-0.

i) Staff Benefits- Teacher Letter

Todd Graham moved to table offering a HSA or separate retirement account for employees that opt out of the school health insurance. There was a discussion about maybe being able to offer a separate retirement plan or/and HSA. The budget for 2023-2024 has already been planned so there may be a way to offer this for the 2024-2025 school year. Alana Edwards seconded the motion. The vote was unanimous 4-0.

j) Next Board Meeting

The next school board meeting will be on July 13, 2023, at 7 pm.

k) Sabbatical Health Insurance

Todd Graham moved to approve continuing to carry **Andria Rogers** on the school's health insurance while she is on sabbatical. She will be 100% financially responsible for her monthly payments. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

l) Credit Card

Todd Graham moved to approve the cancellation of Katherine Dawe's school credit card as of July 1. Also to provide a new car to Marisa Stewart on July 1, 2023. Alana Edwards seconded the motion. The vote was unanimous 4-0.

m) First Reading Policies: Summary

June 2023 updated policies

New policies 2023.pdf

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Katherine Dawe recommended the first reading of new and required updates. The Out-of-District policy will be tabled until September to not confuse it with the current Out-of-District policy.

1000 Series: Board of Trustees 4 Policies

1650 Public Charter Schools (New)

1110 Taking Office (Required)

1400 Board Meetings (Required)

1700 Uniform Complaint Procedure (Required)

1000FE: Flexibility and Efficiency 5 Policies

1005FE Proficiency Based ANB (New)

1006FE Fund Transfers for School Safety (New)

1007FE Multi-District Agreements (New)

1009FE Teacher Recruitment and Retention (New)

1010FE Early Enrollment for Exceptional Circumstances (New)

2000 Series: Instruction 5 Policies

2132 Student and Family Privacy Rights (Required)

2140 Guidance and Counseling (Required)

2158 Family Engagement (Required)

2332 Religion and Religious Activities (Required)

2450 Indian Education for All (Required)

3000 Series: Students 7 Policies

3110 Entrance, Placement, and Transfer (Required)

3120 Compulsory Attendance (Required)

3121 Enrollment and Attendance (Required)

3121P Enrollment and Attendance (Required)

3150 Part-Time Admission (Required)

3310 Student Discipline (Required)

3413 Student Immunizations (Required)

9) Adjournment

Todd Graham moved to adjourn the meeting at 8:35 pm. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

Approved:

Signed:

Attest:

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Ryan Mattick
Board Chairman

Martha Schneider
District Clerk

Note: Public Comment is requested for each agenda item.