

# Amsterdam School Board Meeting Notes

Approved

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the multi-purpose room, Amsterdam School, at 7:00 P.M., **November 10, 2022**, for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

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## 1. Call to Order and Roll Call

Brandon Bailey called the meeting to order at 7:00pm.

Trustees present: Brandon Bailey, Alana Edwards, Kristy Sullivan, Ryan Mattick and Todd Graham

Staff: Katherine Dawe, Sharon Roe, Mike Swanson, and Andria Rogers

Public: None

## 2. Public Comments

None

## 3. Approval of Previous Minutes

Todd Graham moved to approve the regular school board meeting minutes from October 13, 2022. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

## 4. Approval of Warrants and Journal Entries

Todd Graham moved to approve payroll and ACH payments 612502-612517, \$79,433.92; claim warrants 523016-523055, \$24,959.57 Total: \$104,393.49 Voids: 612501 JVs: None new. 100489 amended. The motion was seconded by Kristy Sullivan. The vote was unanimous 5-0.

## 5. Reports and Communications

### a. Parent Group Report

Alana Edwards advised that the Halloween Carnival went well, but the drive-in movie had a low turnout. The climb-a-thon brought in over \$14,000.00; PAC plans to apply those funds to the purchase of new playground equipment. The Thanksgiving Day feast is planned and most of the volunteer spots have been filled. Raquel Skillman is preparing for the Santa Store.

### b. Business Manager Report

- i. **Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation**

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Sharon Roe advised that 28% of the general funds have been spent as expected. Sharon also advised that we have closed out ESSER 1 funds.

## c. Principal/Superintendent Report (Informational)

### Students/Families:

Katherine Dawe shared that the book fair went well during the week of parent/teacher conferences. She also shared that the leadership club is busy planning our Can the Griz canned food drive. Boys' basketball has started and is going well. Thanksgiving lunch is planned and the Christmas program has been scheduled. Art classes will begin this month.

### Staff:

Katherine Dawe shared the current class sizes and noted that this month we had two new students enroll, one in second grade and the other in fourth grade. The staff will be starting a book study after Thanksgiving called Loving our Students on Purpose.

### Administrative:

Katherine Dawe advised that the TEAMS report has been submitted. The school will be hosting the Giving Tree again this year. Our counseling position is vacant again. She has reached out to MSU and has posted the position to OPI. Katherine has been working on state-wide assessments, WIDA and SBAC. Katherine also shared that she has been working on identifying proportionate shares of special education funds between private/homeschooled students and Amsterdam students. This information needs to be identified and tracked. Katherine shared that bowling, skiing, and Santa Store have been scheduled. Finally, she shared that our SRO has been scheduled to give an internet safety presentation to our 4th-6th grade students.

## d. Board Enrichment

NA

## e. Building/Grounds Maintenance (Action)

### i. Project Updates

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Katherine Dawe advised that 30 yards of wood chips were delivered and the edging project was completed. Mike advised that he is still working on cubbies. Mike also shared that Air Controls have been called to look at how the heating system is not working between the two new classrooms and breakout room in the middle.

**ii. Facility Inventory Review**

The board discussed and reviewed the current facility inventory.

**iii. Tree Service Bid**

Katherine Dawe shared that we have received a bid from Save-a-Tree and from Tree Care Solutions. Alana Edwards noted that the two bids seem to be on different types of jobs. Todd Graham suggested that the plan be to remove the mostly dead trees from the south parking lot first, then have the remaining trees pruned for safety, next plan to have regular pruning done for aesthetics, and finally, plant new trees to replace the trees that are removed.

Ryan Mattick motioned to hire Tree Care Solutions to first remove the dead trees from the parking lot. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

Katerine Dawe suggested the wood from the trees be shared with families in the community.

**6. Old Business**

NA

**7. New Business**

**a. Sub Teacher List**

Todd Graham motioned to approve the new sub teacher list. Ryan Mattick seconded the motion. The vote was unanimous 5-0.

**b. E-Rate**

Nothing to discuss at this time.

**c. MTSBA FY24 Dues (Revenue Estimate)**

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Ryan Mattick moved to approve the MTSBA Fiscal Year 24 Dues. Todd Graham seconded the motion. The vote was unanimous 5-0. After the vote Andria Rogers submitted the board response via Survey Monkey.

## 8. Amsterdam ARP/Safe Return to School Plans

No changes at this time.

## 9. Adjournment

Alana Edwards moved to adjourn the meeting at 7:38pm. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

The next regular board meeting will be held on December 8, 2022.

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**Approved:**

Signed:

Attest:

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Brandon Bailey  
Board Chairman

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Andria Rogers  
District Clerk

Note: Public Comment is requested for each agenda item.