

# AMSTERDAM SCHOOL DISTRICT MINUTES

Special School Board Meeting  
August 23, 2021

A special meeting of the Board of Trustees, Amsterdam School District #75, was held in the Lunchroom, Amsterdam School, at 7:00 P.M., August 23, 2021, for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

## 1. **CALL TO ORDER**

Brandon Bailey called the meeting to order at 7:01 P.M.

Trustees present: Brandon Bailey, Kristy Sullivan, Todd Graham, and Racquel Skillman

Trustees absent: Ryan Mattick

Administration in attendance: Katherine Dawe, Principal/Superintendent

Staff in attendance: Sharon Roe, Mike Swanson, and Linda Skelton

Public in attendance: Alana Edwards, Jeremy Gingerich, Holly Boers

## 2. **PUBLIC COMMENT**

None

## 3. **APPROVAL OF WARRANTS & JOURNAL ENTRIES**

Todd Graham made a motion to approve claim warrants 22511-22516, **\$1,751.79**.

Voids: None JVs: 100474-100475 The motion was seconded by Kristy Sullivan. The vote was unanimous 4-0.

## 4. **REPORTS AND COMMUNICATION**

### A. **Principal/Superintendent Report**

Katherine Dawe reported the following updates:

- Reviewed updated letter from the Gallatin County Health Department - We will continue to let students/staff know if they have been exposed to COVID. Quarantines will be a parental decision.
- Assignment of School Counselor--All Montana schools will receive the same accreditation status that they had for the 2020-2021 school year, so in place of the guidance counselor, we will use the Coop school psychologist one to two afternoons a week until we can get a guidance counselor hired. No accreditation deviation.
- Mask on Busses  
We recently received clarification on the need for students to wear masks while riding a school bus. Simply stated, masks are required of all students while riding a school bus. While the State of Montana has oversight as to how we address Covid protocols inside our school buildings/playgrounds, the Federal government has oversight of school buses via the Department

of Transportation. The mandate that requires all airline passengers to wear masks applies to school buses- both privately funded and publicly funded.

If you choose to have your child(ren) ride the bus, please teach them to wear their mask while on the bus. Our drivers will remind them as they board the bus. We also ask that you remind your child(ren) they are not to eat while on the school bus during morning or afternoon routes. While airline passengers can snack, our routes are not long enough to necessitate snacking.

Discussion: Jeremy Gingerich asked for clarification on student transportation. Katherine advised all students will be able to ride the bus if they choose.

## **5. BUILDING MAINTENANCE**

### **A. Building/Project Updates**

Mike Swanson presented a quote for replacing the two drinking fountains. It was decided only one needs to be ordered. Racquel Skillman made the motion to purchase one new drinking fountain/water bottle filler at \$1,156.47, seconded by Kristy Sullivan. The vote was unanimous at 4-0.

### **B. Facility Inventory Review**

Todd Graham noted we can update the inventory report to indicate we purchased a new drinking fountain/water bottle filler.

## **6. OLD BUSINESS**

### **A. Food Service**

Katherine Dawe advised MCS will charge visitors and staff \$3.30 per lunch, students will be free. The lunch contract will be reviewed in December for profitability. Todd Graham made a motion to approve the food service contract w/Manhattan Christian; the contract is contingent on the hiring of additional staff. Racquel Skillman seconded the motion. The vote was unanimous 4-0.

### **B. Certified Hiring**

No item to consider.

### **C. Classified Hiring**

Katherine Dawe is recommending the hiring of Anna Fountaine at \$12.25 per hour, three to four hours per day to assist with food service at Amsterdam. This hiring is effective from now until December when the MCS Food Service Contract is reviewed; at that time her hiring can be extended if approved by the board. Kristy Sullivan made a motion to hire Anna as recommended, seconded by Todd Graham. The vote was unanimous 4-0.

### **D. MTSBA Bylaws**

We missed the deadline to vote on their revised bylaws; this item is no longer applicable.

## **7. NEW BUSINESS**

### **A. Tier III Out-of-District Requests**

Katherine reviewed the class sizes with the board and is recommending we approve the attendance of two KG students. Kristy Sullivan made a motion to accept the two out-of-district students, seconded by Racquel Skillman. The vote was unanimous 4-0.

**B. Sub-Teacher Additions**

Todd Graham made a motion to add J.M. to the sub teacher list, seconded by Racquel Skillman. The vote was unanimous 4-0.

**C. Volleyball Coaches**

Katherine Dawe is recommending the approval of Johanna Marx as the volunteer volleyball coach. Todd Graham made a motion to accept Katherine’s recommendation to have Johanna coach, seconded by Kristy Sullivan. The vote was unanimous 4-0.

**D. Lead Testing of Water**

DEQ has outlined some additional procedures to our water supply system. By September 1, 2021, schools must create and implement a water flushing program. The water supply now has to be flushed each time there is a period of inactivity of more than three days. Additionally, schools must submit a basic floor plan of the building, identifying plumbing materials and fixture locations. Kristy Sullivan made a motion to create and implement a water flushing program. The items will be added to our current water supply testing procedures, seconded by Racquel Skillman. The vote was unanimous 4-0.

**8. ADJOURNMENT**

Todd Graham made a motion to adjourn the meeting at 7:33 P.M. The next regularly scheduled meeting is Thursday, September 9, 2021, seconded by Brandon Bailey, the vote was unanimous 4-0.

Signed:

Attest:

*Brandon Bailey*

*Linda Skelton*

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Brandon Bailey  
Board Chairman

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District Clerk

Approved: 9/9/2021

Note: Public Comment is requested for each agenda item.