

# Amsterdam School Board Meeting Notes

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A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the multi-purpose room, Amsterdam School, at 7:00 P.M., **August 11, 2022**, for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

**1. Call to Order and Roll Call**

Brandon Bailey called the meeting to order at 7:01pm.

Trustees present: Brandon Bailey, Alana Edwards, Ryan Mattick.

Excused: Kristy Sullivan and Todd Graham

Staff: Katherine Dawe, Sharon Roe, Andria Rogers, and Holly Boers

Public: None

**2. Public Comments**

None

**3. Approval of Previous Minutes**

Ryan Mattick moved to approve the regular school board meeting minutes from July 14, 2022. Alana Edwards seconded the motion. The vote was unanimous 3-0.

**4. Approval of Warrants and Journal Entries**

Ryan Mattick moved to approve payroll and ACH payments 612454-612460, \$15,665.19; claim warrants 22911-22944, \$24,426.40 Total: \$40,091.59 Voids: 612461-612462. JVs: 100490-100497, 100499, 100501. The motion was seconded by Alana Edwards. The vote was unanimous 3-0.

**5. Reports and Communications**

**a. Business Manager Report**

**i. Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation**

Sharon Roe advised that cash has been balanced and reconciled through June.

**ii. Adoption of 2022-23 Fund Budgets**

Ryan Mattick moved to approve the fiscal year 2023 budget as presented by Sharon Roe. Brandon Bailey seconded the motion. The vote was unanimous 3-0.

|                 |                |             |
|-----------------|----------------|-------------|
| General:        | \$1,076,709.23 | 53.62 mills |
| Transportation: | \$ 91,454.78   | 7.67 mills  |
| Tuition:        | \$ 120,648.45  | 19.17 mills |

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|                   |               |             |
|-------------------|---------------|-------------|
| Retirement:       | \$ 150,600.00 |             |
| Technology:       | \$ 9,731.31   | 0.68 mills  |
| Flexibility:      | \$ 45,045.81  |             |
| Debt Service:     | \$ 234,900.00 | 38.32 mills |
| Building Reserve: | \$ 137,039.55 | 2.61 mills  |
|                   | Total Mills:  | 121.07      |

**b. Parent Group Report**

None.

**c. Principal/Superintendent Report (Informational)**

Katherine Dawe advised that security monitors have been relocated to the main office desk area; this will allow the school secretary to see who wants to be let in. There was also a loud doorbell installed to ensure the office staff can hear when someone wants to be let in.

**d. Board Enrichment**

None.

**6. Building/Grounds Maintenance (Action)**

**a. Project Updates**

Sharon Roe advised Mike will continue work on painting projects around the school. Pest control will be called out to spray for spiders prior to students returning to school. Mike has asked that the board consider having a tree service come out to bid the cost of having the trees on the property maintained and cut back. Katherine Dawe informed the board that sound paneling in the gym was scheduled for installation and should be completed before the start of school.

**b. Facility Inventory Review**

The board discussed and reviewed the current facility inventory.

**7. Old Business**

A second reading of the following policies was completed: 2168, 2312, 2510, 3310, 3413F1, 3413F2, 3416, 3612, 6312F, 3612P, 5223, 5228P, 5314, 5450, 5450F, 5450P, 8300, 8502, 3305, 3310P1, and 7625.

Ryan Mattick moved to approve/adopt policies 2168, 2312, 2510, 3310, 3413F1, 3413F2, 3416, 3612, 6312F, 3612P, 5223, 5228P, 5450, 5450F, 5450P, 8300, 8502, and 7625 as presented by MTSBA. Alana Edwards seconded the motion. The vote was unanimous 3-0.

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Ryan Mattick moved to approve/adopt policy 5314 with revisions to not include the sentence, “*Under no condition is an employee to select or arrange for their own substitute.*” Alana Edwards seconded the motion. The vote was unanimous 3-0.

Ryan Mattick moved to not approve/adopt policies 3305 and 3310P1. Alana Edwards seconded the motion. The vote was unanimous 3-0.

### 8. New Business

#### a. Sub Teacher List

Ryan Mattick moved to approve the current substitute teacher list. Alana Edwards seconded the motion. The vote was unanimous 3-0.

- i. Sharon Roe recommended that the board consider raising the base rate for classified sub positions. Ryan Mattick moved to raise the base pay for classified sub positions to \$100.00. Alana Edwards seconded the motion. The vote was unanimous 3-0.

#### b. Certified Hiring

Ryan Mattick moved to offer Monica Armstrong a 1.0 FTE teaching contract for the 2022/23 school year as recommended by Katherine Dawe. Alana Edwards seconded the motion. The vote was unanimous 3-0.

#### c. Classified Hiring

Ryan Mattick moved to offer Kerri Nagel a 1.0 FTE custodial contract for the 2022/23 school year as recommended by Katherine Dawe. The motion was seconded by Brandon Bailey. The vote was unanimous 3-0.

#### d. Tier III Out of District Requests

The board reviewed a draft of the letter that was sent to all Tier III out-of-district families explaining that due to our large class sizes and potential growth, we are unable to accept any Tier III requests at this time.

Ryan Mattick motioned to not accept Tier III out-of-district students at this time. Alana Edwards seconded the motion. The vote was unanimous 3-0.

#### e. Athletic Schedules

Athletic schedules for volleyball, girls' basketball, and boys' basketball were reviewed. Ryan Mattick moved to approve the schedules as presented. Brandon Bailey seconded the motion. The vote was unanimous 3-0.

#### f. Volunteer Coaches

Ryan Mattick moved to approve Misty Yarnick and Johanna Marx as volunteer coaches for girls' volleyball. Alana Edwards seconded the motion. The vote was unanimous 3-0.

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**g. MTSBA Policy Cost Update**

Sharon advised that there was a price increase for MTSBA membership from \$600 to \$900. At this time the board feels it is important that Amsterdam School continue its membership with MTSBA.

**h. Policy 5125: Whistleblowing and Retaliation**

The board completed a first reading of Policy 5125: Whistleblowing and Retaliation. This policy will be looked at again during the September board meeting.

**9. Adjournment**

Ryan Mattick moved to adjourn the meeting at 7:40pm. Alana Edwards seconded the motion. The vote was unanimous 3-0.

The next regular board meeting will be held on **Sep 8, 2022**.

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**Approved:**

Signed:

Attest:

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Brandon Bailey  
Board Chairman

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Andria Rogers  
District Clerk

Note: Public Comment is requested for each agenda item.