

Amsterdam School Board Meeting Notes

Approved

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the multi-purpose room, Amsterdam School, at 7:00 P.M., **October 13**, 2022 for the purpose of considering business to come before the Board of Trustees. Board Chairman Brandon Bailey presided.

1. Call to Order and Roll Call

Brandon Bailey called the meeting to order at 7:08pm.

Trustees present: Brandon Bailey, Alana Edwards, and Kristy Sullivan

Trustees excused: Ryan Mattick and Todd Graham

Staff: Katherine Dawe, Sharon Roe, and Andria Rogers

Public: Jeremy Gingerich

2. Public Comments

None

3. Approval of Previous Minutes

Kristy Sullivan moved to approve the regular school board meeting minutes from September 9, 2022. Brandon Bailey seconded the motion. The vote was unanimous 3-0.

4. Approval of Warrants and Journal Entries

Kristy Sullivan moved to approve payroll and ACH payments 612480-612500, \$102,929.08; claim warrants 22972-23015, \$22,162.93 Total: \$125,092.01 Voids: None. JVs: 100502, 100514-100515, (100513 doesn't exist). The motion was seconded by Brandon Bailey. The vote was unanimous 3-0.

5. Reports and Communications

a. Parent Group Report

Alana advised that PAC has been busy planning the Halloween carnival. Brunch did not have a big turn out, so PAC will look at hosting on a day other than Sunday in the future. An art teacher has been hired and will be leading art classes starting in November. Students in grades 3-6 will be working on a pottery project and students in grades k-2 will be painting a canvas.

b. Business Manager Report

- i. **Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation**

Amsterdam School Board Meeting Notes

Approved

Sharon Roe advised that 20% of the general funds have been spent as expected, fund fifteen is now in the positive, and accounts have been balanced through August. Sharon also advised that during the county finance meeting she learned the county will be using a program called Positive Pay through First Interstate Bank, designed to detect fraudulent activity. Training will take place on this new system and our school can opt out at any time. If Amsterdam school were to opt out, then our accounts would need to be transferred and monitored by us, creating liability in the event fraudulent activity takes place and goes undetected. The school board will revisit this at future meetings.

c. Principal/Superintendent Report (Informational)

Students/Families:

Katherine advised that the Climb-A-Thon Assembly will be on October 19th and picture retakes will be on October 10th. Wednesday lunches are working well and we will continue alternating between hot dogs and pizza. Kindergarten Mondays start on October 10th. The school will be closed on October 20th and 21st for state-wide professional development opportunities. Boys basketball is scheduled to begin on October 24th.

Staff:

Andria Rogers has been named a 2022 digital innovator for PBS. She will be working with PBS for the next two years developing materials that will be shared through PBS learning media.

Katherine shared that professional development will continue to focus on ELA Collaborative Literacy. The end of the quarter is October 28th and parent/teacher conferences will be held on November 3rd and 4th. The Safety committee is working to update the Emergency Policy Handbook as well as the Quick Reference flipbook that teachers keep in their emergency backpacks.

Administrative:

Katherine explained that she is conducting classroom observations. Alana asked if these are unscheduled or planned and Katherine explained that she is currently conducting unscheduled observations. Later in the school year, Katherine will conduct scheduled observations. Katherine advised that preparation for boys basketball has been happening and students are scheduled to start on October 24th. Katherine also informed the board that we have one year remaining on our commercial energy contract.

d. Board Enrichment

Amsterdam School Board Meeting Notes

Approved

Katherine Dawe shared with the board that they have the opportunity to participate in Indian Education for All training through OPI's learning hub. She also informed that MTSBA will now use Simbli, a portal for policy handbooks. This should make it easier to stay up-to-date on policies and search for information when needed. Katherine Dawe, Sharon Roe, and Andria Rogers will have training on the new portal when available.

e. **Building/Grounds Maintenance (Action)**

i. **Project Updates**

Katherine Dawe advised that 30 yards of wood chips are scheduled to be delivered.

ii. **Facility Inventory Review**

The board discussed and reviewed the current facility inventory.

iii. **Tree Service Bid**

Katherine Dawe shared that we have received a bid from Save-a-Tree and we are still waiting on a bid from Tree Care Solutions. Both bids will be considered during the November board meeting.

6. **Old Business**

NA

7. **New Business**

a. **Sub Teacher List**

No new additions this month.

b. **Certified/Classified Hiring**

Alana Edwards moved to offer Ashton Thompson a classified contract as a paraprofessional at approximately 16/hours per week. Kristy Sullivan seconded the motion. The vote was unanimous 3-0.

c. **Landscape/Trees on NE end of the School**

After discussion, it was decided that a committee will be formed to decide on future landscaping projects. This will be looked at again during future board meetings.

d. **Amazon Business Account**

Katherine Dawe shared that the school has opened an Amazon business account. This will help provide a more clear paper trail for the business manager as items are purchased for school use.

Amsterdam School Board Meeting Notes

Approved

e. Food Services Account

Kristy Sullivan motioned to approve the opening of a food services account for the ordering of school lunch supplies, snack shack, and cleaning products. Alana Edwards seconded the motion. The vote was unanimous 3-0.

f. OOD FP-14 Approval Manhattan

Kristy Sullivan motioned to approve all contracts except for one student who does reside within the Manhattan School district boundaries. Alana Edwards seconded the motion. The vote was unanimous 3-0.

g. E-Rate

Kristy Sullivan motioned to approve for Sharon Roe to sign the e-rate letter of agency. Brandon Bailey seconded the motion. The vote was unanimous 3-0.

h. Technology Purchases

Kristy Sullivan motioned to approve technology purchases that include a Smart Board, teacher laptop, and MacBook. Alana Edwards seconded the motion. The vote was unanimous 3-0.

Katherine Dawe advised that the teachers in the old building would like a copy machine. This will be considered again at future meetings.

8. Amsterdam ARP/Safe Return to School Plans

No changes at this time.

9. Adjournment

Kristy Sullivan moved to adjourn the meeting at 7:48pm. Alana Edwards seconded the motion. The vote was unanimous 3-0.

The next regular board meeting will be held on November 10, 2022.

Approved: Nov 10, 2022

Signed:

Attest:

Brandon Bailey
Board Chairman

Andria Rogers
District Clerk

Note: Public Comment is requested for each agenda item.