

Amsterdam School Board Meeting Minutes  
7/10/2024  
7:00 pm  
School Lunchroom

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., July 10, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided.

1. Todd Graham called the meeting to order at 7:01 p.m.

Trustees present: Todd Graham, Kristy Sullivan, Alana Edwards, Ryan Mattick, with Jeremy Gingerich via Zoom

Trustees absent: None

Staff Present: Sharon Roe, Marisa Stewart, Martha Schneider excused

Public: None

Todd Graham read the Notice of Meeting Being Recorded. Marisa Stewart operated the camera. She noted that all present were visible but was unable to see the transcription as the meeting began recording.

2. Public Comment: None

3. Minutes: Ryan Mattick moved to approve the minutes of the regular June meeting as presented, seconded by Kristy Sullivan. Motion carried 5-0.

4. Warrants and JVs: Sharon noted that JV 100572 for Encumbrances was incorrect as invoices coming in have been slightly different. She will re-submit in August. Ryan Mattick moved to approve Claims warrants #523693-523753 for \$60250.06, PR and ACH 612867-612868, 612870-612872, 612875-612882 for \$61,932.27 and JVs 100569-100571, seconded by Alana Edwards. Motion carried 5-0. Voids: 523868 as noted in June minutes. 612869, 612873, and 612874—payroll misprints.

5. Reports

- a. Business Manager—Sharon presented the pre-Period 13 FY24 General Fund budget, showing approximately \$1650 to be transferred to the Interlocal Fund after \$1000 of expense reimbursements are recorded with the June deposit. Approximately 2% of the FY25 budget has been spent to date in July. May Cash Reconciliation is off \$6 in the General Fund; the county's closing in April and opening in May were not the same. The County is researching. The audit and exit interview were completed. Sharon shared the Corrective Action Plan for the findings. Jeff wanted to know if the July 31 completion date of the Action Plan was realistic. Some of the findings are already corrected for FY24 audit purposes, and Sharon has undertaken the education required for the remainder, which won't actually be completed until the FY24 audit is underway.

- b. Parent Group—not in session in the summer

c. Principal—Money is available in ESSER III Base for the Science curriculum already approved for the 5/6 grades; it appears funding for grades 1-4 would be available as well. OPI needs to approve the amendment requesting these expenditures. Amsterdam received Regular accreditation status; Tim Countryman has begun his work at the school; Marisa completed her superintendent coursework on June 28, 2024, and will complete her licensure application upon grades posting at MSU; MCS revised the transportation agreement at point 15, changing the percentage increase from July 1, 2024, to July 1, 2025—contract signed; painting of the gym begins on 7/11/24; final classroom is awaiting installation of the countertop on the cubbies; and Marisa investigated volleyball standards. Cost for the traditional permanent standards would run \$4000-\$6000 with costs for drilling the holes in the concrete floor of about \$600. However, there would also be work in replacing the floor after the holes and surrounding concrete are poured. There are some floating/portable systems that may work with less expense and less labor with the flooring.

d. Board Enrichment: Marisa encouraged the Board to view the Title IV training in order to understand the different facets of Title IV, particularly in light of the possible new legislation. In the fall, MTSBA will host the Legal Primer, which can be attended in person, or viewed later in segments.

## 7. Building/Grounds

a. Project Updates—painting to begin 7/11/24, cubbies hopefully complete next week, playground—Marisa investigated borders for the areas with wood chips—wood product is all treated; appears rubberized borders are recommended; she doesn't yet have pricing. Western Pines will give us wood chips at the same price as two years ago. Alana Edwards moved to approve purchase of 30 cubic yards of chips for \$825 plus delivery charge, seconded by Kristy Sullivan. Motion carried 5-0.

b. No change to the Facilities Condition Inventory. Marisa discussed a fob lock for the north end door with Security Solutions. It may be about \$3200 but firm quote has yet to be received.

## 8. Old Business

a. No changes to the ARP/Safe Return to Schools plan.

b. Ryan Mattick moved to adopt the new policy 2309 and to remove the old policies 2309, 2310, and 2310P, seconded by Kristy Sullivan. Motion carried 5-0.

c. Ryan Mattick moved to adopt the new policy 2311 and to remove the old policies 2311 and 2314, seconded by Alana Edwards. Motion carried 5-0.

## 9. New Business

a. Ryan Mattick moved to approve Resolution 2025-01 regarding the disposal of obsolete equipment, seconded by Kristy Sullivan. Motion carried 5-0.

b. Alana Edwards moved to approve issuing a tech support/website contract to Angela Bergantine for approximately 125 hours at Tech/0 of \$20.89, seconded by Ryan Mattick. Motion carried 5-0.

c. Kristy Sullivan moved to approve the hiring of Brooke Armstrong and Natalie Stewart as custodial aides for the summer project at \$11.07/hr, seconded by Alana Edwards. Public Comment: Sharon reminded the Board that these hires would be probationary and would need to be released before 90 days. Jeremy reminded the Board that since these young ladies are teenagers, that all must be concerned about proper PPE, especially ear and eye protection. Marisa commented that they will not be using dangerous equipment and will be supervised by adults. Motion carried 5-0.

10. The next regular meeting will be held on Thursday, August 15, 2024. It will be the budget meeting, advertised in the paper, and cannot be changed. Alana Edwards moved to adjourn the meeting at 7:46 p.m., seconded by Kristy Sullivan. Motion carried 5-0.

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**Approved:**

Signed:

Attest:

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Todd Graham  
Board Chairman

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Martha Schneider  
District Clerk

Note: [Public Comment](#) is requested for each agenda item.