

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided

1. Call to Order and Roll Call

Todd Graham called the meeting to order at 7:05 pm.

Trustees present- Todd Graham, Jeremy Gingerich, Alana Edwards, Kristy Sullivan

*Ryan Mattick joined the meeting at 7:06 pm.

Staff present- Martha Schneider, Marisa Stewart, Sharon Roe, Holly Boers

Public present- N/A

- 2. Notice of Meeting Being Recorded:** This meeting of the School Board of trustees, committee of the board of trustees, or committee subject to the open meeting law is being recorded in accordance with Sections 2-2-301, 2-3-203, and 2-3-214 MCA. All members of the board, committee, staff, and public in attendance are advised that the public portions of the meeting will be recorded in both an audio and video format. Cameras and recording devices are placed throughout the meeting room to complete these recordings. Everyone in attendance is reminded to honor basic rules of decorum during the meeting and guidance associated with provided public comment as stated in Policy 1420F. By remaining in the meeting, those present consent to being recorded and displayed in the footage that will be posted on the School District's website.

3.

Todd Graham read the notice that the meeting was being recorded. Martha Schneider operated the camera.

- 4. Public Comments:** Comments should be on issues not on the agenda and the comments should not infringe on an individual's constitutional right to privacy. Please sign the public comment sign-in sheet and advise the issue you wish to address. The board chair will call on you to speak.

N/A

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided

5. Approval of Previous Minutes **Approval of Previous Minutes** **October 2024 Meeting Minutes**

Jeremy Gingerich moved to approve the October 2024 meeting minutes as presented. Alana Edwards seconded the motion. The vote was unanimous 5-0.

6. Approval of Warrants and Journal Entries Warrants JVs Claims/Payroll Checklist Sept Warrant, not incl.

Ryan Mattick moved to approve the payroll and ACH 612924-612935 and 612937-612965 totaling \$194,589.39, claim warrants 523848-523897, \$39,946.69. Voids- 612919 and 612936. These two checks were canceled and redistributed. JVs 100597 corrected since October, 100598-100599. Alana Edwards seconded the motion. The vote was unanimous 5-0.

7. Reports and Communications a) **Business Manager Report (Information)** Cash Reconciliation Working GF Line Item Monthly Fund Summary

The General Fund should be between 25-42% during the school year. Amsterdam is currently at 29%. ESSER funds will be spent on the science curriculum. There was a cash reconciliation for September.

b) Parent Group Report

The Climb-a-thon and PTC are finished. Cross-country skiing and downhill skiing field trips are being planned. Thanksgiving lunch is being organized. The Grinch and Santa will make an appearance at the Christmas concert. Santa Store is scheduled for December 10, 11, and 12.

c) Principal/ Superintendent Report (Informational)

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided

The current enrollment is at 148 students. Red Ribbon Week was a success. Erin Farrell organized two speakers to come in and talk about safe choices with the older students. The first MAST testing window ends on November 22. The solar panel proposal was completed and submitted. Amsterdam's accreditation part 2 is due February 28th. There is a change in staffing, a para is stepping down from their .5 FTE position.

d) Board Enrichment

N/A

e) Committee Reports

N/A

7. Building/ Grounds Maintenance

a) Project Updates

The playground boundary was partially replaced. The school has more boundaries and will use them when it is needed.

A thermostat needs to be replaced in a newer classroom. The thermostat is going to provide heat to these classrooms.

b) Facility Inventory Review

The facility inventory review is unchanged from last month.

8. Old Business

- a) [ARP Review Model Safe Return to Schools and Continuity of Services Plan\(1\).docx](#)

No changes at this time.

- b) [Sub Report 09-10-2024.pdf](#)

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided

No changes at this time.

c) Radio Base Station for Busses

The radio base station was not budgeted for during the 2024-2025 school year. The school board will table this need until June or July of 2025.

9. New Business (Action)

a) Keyless Entry System Proposal, North Door

Marisa Stewart recommends replacing the lock and key with a keyless entry at the north door. Kristy Sullivan moved to approve the installation of the keyless entry. Ryan Mattick seconded the motion. The vote was unanimous 5-0.

b) CE-Natural Gas Contract Renewal; link to predicted budget

Amsterdam received a quote for natural gas in October. The more recent quote was less than expected. The school was presented with two options for payments. The board agreed to a fixed amount for convenient budgeting.

Jeremy Gingerich moved to approve the gas contract as presented. Alana Edwards seconded the motion. The vote was unanimous 5-0.

c) Thermostat replacement estimate

Ryan Mattick moved to approve the replacement of a thermostat in a breakout room which controls two classrooms up to \$3000. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

d) Addition to Amsterdam Substitute List: Jamie Wubben

Alana Edwards moved to approve the addition of Jamie Wubben to the Amsterdam School substitute school list. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

e) Open Enrollment Application Process; link to current policy info

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided

This topic was tabled until next month.

f) Resignation of Amber Hultman for paraprofessional duties

Jeremy Gingerich moved to approve Amber Hultman from a .5 FTE PE and a .5 FTE para position to only a .5 FTE PE. Alana Edwards seconded the motion. The vote was unanimous 5-0.

g) Classified Contracts for Paraprofessionals: JaNae Waters, Keda Miller

A 90-day work probationary period ended for JaNae Waters, Keda Miller, and Heidi Kuperus. Ryan Mattick moved to approve the contracts for JaNae Waters at .5 FTE, Keda Miller at .2 FTE, and Heidi Kuperus at \$21.00/hour.

10. Adjournment

The next meeting will be held on December 12, 2024 at 7:00 pm.

Kristy Sullivan moved to adjourn the meeting. Jeremy Gingerich seconded the motion. The vote was unanimous 5-0.

Todd Graham adjourned the meeting at 8:02 pm.

Approved:

Signed:

Attest:

Todd Graham
Board Chairman

Martha Schneider
District Clerk

Note: Public Comment is requested for each agenda item.

County of Gallatin, Amsterdam School District No. 75 Board Meeting Agenda

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., November 14, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Todd Graham presided