

Amsterdam School Board Meeting Notes

A regular meeting of the Board of Trustees, Amsterdam School District #75, was held in the lunchroom, Amsterdam School at 7:00 p.m., May 16, 2024, for the purpose of considering business to come before the Board of Trustees. Board Chairman Ryan Mattick presided.

1. Call to Order and Roll Call

Ryan Mattick called the meeting to order at 7:06 pm.

Trustees present: Todd Graham, Ryan Mattick, Kristy Sullivan, Alana Edwards

Trustees absent: Brandon Bailey

Staff present: Sharon Roe, Marisa Stewart, Holly Boers, Tealla Martin, Martha Schneider

Public present: Jeremy Gingerich, John Nielson

2. **Public Comments:: Comments should be on issues not on the agenda and the comments should not infringe on an individual's constitutional rights to privacy. Please sign the public comment sign-up sheet and advise the issue you wish to address. The board chair will call on you to speak.**

N/A

3. Approval of Previous Minutes

April 11, 2024

Special Meeting April 18, 2024

Todd Graham moved to approve the regular board meeting minutes held on April 11, 2024.

Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

Kristy Sullivan moved to approve the special meeting minutes held on April 18, 2024. Alana Edwards seconded the motion. The vote was unanimous 4-0.

4. Approval of Warrants and Journal Entries

Warrants JVs Claims/PR Checklist

Todd Graham moved to approve the payroll and ACH 612823-612839, \$105,159.00, and claim warrants 523626-523666, \$33,393.89 totaling \$138,552.89. The journal voucher was 100566.

There were no voids for the month. Alana Edwards seconded the motion. The vote was unanimous 4-0.

5. Reports and Communications

a. Business Manager Report

- i. **Review of monthly budget; revenue and expenditures; Working GF Budget and Cash Reconciliation**

Sharon Roe reported the General Fund should be between 75- 92% during this time of year. Amsterdam's general fund is at 78%.

- ii. **2023-2024 Projected GF Balance prelim**

Sharon Roe shared what the general fund should look like at the end of the academic year. Funds left over will go towards supplies for the 2024-2025 school year.

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b. Parent Group Report

PAC has finalized the end-of-the-year events (carnival and field day). Different science courses are being investigated to replace M.O.S.S. The last meeting for the school year will be held on May 30, 2024, after the field day lunch is served.

c. Principal/Superintendent Report (Informational)

Marisa Stewart shared that the enrollment for the 2024-2025 school year should be around 155 students. SBAC testing has been completed. The projected staffing assignments were shared for the 2024-2025 school year. Marisa Stewart is working with MCS to draft a bus contract for the next school year.

d. Board Enrichment

i. MTSBA School Board Leadership training

Three trainings are available for board members.

The Policy Committee met and reviewed the library policies. Angela Bergantine was present for the meeting and will work with the committee to write the policies to be appropriate for Amsterdam School.

6. Building/Grounds Maintenance (Action)

a. Project Updates

No updates

b. Facility Inventory Review

This was posted on the website and nothing was added to the list since posting.

c. Exterior Paint Estimate by Peavy Painting, recommended for approval

Todd Graham moved to approve the exterior painting estimate as submitted. The estimate includes the gym, doors, and front eave of school. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

Alana Edwards is going to compare pricing of paint before the project is started.

7. Old Business

a. Recording of Board Meetings

Amsterdam School ordered the equipment to begin recording school board meetings. We are required to begin recording meetings starting July 1, 2024. There will be a disclaimer when the recording starts similar to the public comment disclaimer.

b. ARP Review Model Safe Return to Schools and Continuity of Services Plan(1).doc

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8. New Business

a. Retirement letter: Sue Kocyba

Sue Kocyba submitted a letter for retirement at the end of the 2023-2024 school year.

b. Resignation Letter: Andria Rogers

Andria Rogers went on sabbatical at the end of last year. She will not be returning to Amsterdam School.

c. Transportation Agreement for 7th/8th graders attending Manhattan

The transportation agreement was tabled for the next meeting. It will be tabled until the transportation contract is finalized and agreed upon.

d. 2024-2025 Salary schedules

Todd Graham moved to accept the 2024-2025 salary schedules for Certified and Classified as presented. Alana Edwards seconded the motion. The vote was unanimous 4-0.

e. 2024-2025 Health Insurance Proposals, It is recommended the District accept the United Healthcare proposal from Southwestern MT Insurance Center. Southwestern MT Insurance MUST renewal proposal

Kristy Sullivan moved to approve the United Healthcare proposal as submitted. Alana Edwards seconded the motion. The vote was unanimous 4-0.

f. 2024-2025 Open Enrollment, It is recommended the District approve all applications

Todd Graham moved to approve all 36 out-of-district applications for the 2024-2025 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

g. Tenured Certified Staff contracts

Todd Graham moved to approve the tenured list as submitted. For health care coverage only, Becky Pipal will remain at 1.0 FTE status. Alana Edwards seconded the motion. The vote was unanimous.

h. Non-Tenured Certified Staff contracts

Todd Graham moved to approve the non-tenured contracts as submitted. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

i. Classified Contracts

Todd Graham moved to approve classified contracts as submitted for the 2024-2025 school year. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

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j. Summer Classified Contracts

Alana Edwards moved to approve the summer classified contracts. Kristy Sullivan seconded the motion. The vote was unanimous 4-0.

k. Annual School Election, May 7, 2024

1. Canvass Votes

Todd Graham and Jeremy Gingerich were voted into office.

2. Oath of Office— Gallatin County Supt. of Schools, John Nielson

Todd Graham and Jeremy Gingerich were sworn into office by John Nielson.

l. Board Reorganization

1. Election of Chairman and Vice-Chairman

Ryan Mattick moved to appoint Todd Graham as chairman of the board. Alana Edwards seconded the motion. The vote was unanimous 4-0.

Todd Graham moved to appoint Ryan Mattick vice-chairman of the board. Alana Edwards seconded the motion. The vote was unanimous 4-0.

2. Appoint Clerk and Business Manager

Alana Edwards moved to retain Martha Schneider as school board clerk. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

Ryan Mattick moved to retain Sharon Roe as the school board business manager. Jeremy Gingerich seconded the motion. The vote was unanimous 5-0.

3. Appointment of Sub-Committees by Board Chair Hiring Committee- 2 members

Ryan Mattick motioned to create sub-committees for hiring and policies. Alana Edwards seconded the motion. The vote was unanimous 5-0.

The Hiring Committee consists of Alana Edwards and Kristy Sullivan.

The Policy Committee consists of Ryan Mattick and Jeremy Gingerich.

m. Resolution to request the county to Conduct Amsterdam's School Elections in 2024-2025 Resolution

Ryan Mattick moved to approve the County Election Office to run our 2025 election. Kristy Sullivan seconded the motion. The vote was unanimous 5-0.

9. Adjournment

Next month's meeting will be on June 13, 2024.

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Jeremy Gingerich motioned to adjourn the meeting. Ryan Mattick seconded the motion. The vote was unanimous 5-0. Todd Graham adjourned the meeting at 8:29 pm.

Approved:

Signed:

Attest:

Todd Graham
Board Chairman

Martha Schneider
District Clerk

Note: Public Comment is requested for each agenda item.